

COMMUNICATIONS & ADVOCACY COORDINATOR

Job Title:	Communications & Advocacy Coordinator	Starting Date:	01.08. - 01.09.2022 (flexible)
Location:	Samos, Greece (temporary remote work is possible)	Minimum Period:	6 months - preferable longer
Position Type:	Full-time	Salary:	Volunteer position (We can support with Erasmus+ funding applications)

Project description of I HAVE RIGHTS

The project of I HAVE RIGHTS is a continuation of Refugee Law Clinic Berlin on Samos. It provides legal information to asylum seekers and refugees on the island of Samos, prepares applicants for their asylum interviews, conducts legal information workshops, and assists with applications such as family reunification. The project also engages in appeal procedures for rejected applicants, accompanies applicants to interviews and represents them in court.

The office on Samos is supported by an international team working remotely. The team in Samos consists of a lawyer, three to four volunteer case workers, a legal coordinator, two to three translators and one or two volunteers responsible for communications and advocacy. Detailed information on the project can be found at: www.ihaverights.eu.

The remote team consists of two part-time project coordinators, the board, and various volunteers that engage in different task forces. The organisational hierarchies are flat; the structures are still evolving, and we would like to welcome you to play an active role in shaping the project.

Role and Responsibility of the Communications & Advocacy Coordinator

You will coordinate all external communications of I HAVE RIGHTS (e.g. Social Media, website, newsletter) and work on strategic advocacy projects to raise awareness about our work, the situation on Samos and political frameworks that are affecting the situation of asylum seekers at the EU's external borders (e.g. writing reports, strategic communication).

Your tasks will include:

- Elaboration of the communications strategy of IHR
- Strategic planning and creating Social Media content
- Taking care of the website www.ihaverights.eu - writing blogposts and articles
- Creating the monthly newsletter
- Networking with other groups/collectives & working on joint advocacy campaigns
- Networking with politicians to increase the visibility of IHR's work
- Managing press work by arranging media contacts

Qualification & Requirements

- Education and experience in communications
- English fluency in oral and written communication
- Excellent communication and organisational skills
- Passion for issues on human rights (law)
- High resilience and flexibility
- Ability to work in a team and independently
- Understanding and commitment to the values of I HAVE RIGHTS.

Preferred Skills

- Basic design skills
- Proficiency in another language additionally to English (e.g. Greek, French, Arabic, Farsi, Dari, Kurdish, Somali...)
- Experience with political advocacy
- Experience in fundraising communications
- Work/volunteer experience in an international (humanitarian) NGO, preferably in the refugee sector

Benefits

- Work experience in a progressive environment and a quickly evolving field of human rights law, relevant to a growing employment sector in Greece and Europe. You will get a letter of recognition for your engagement with us.
- We are offering accommodation free of charge. You will be living in one of our two volunteer houses, together with the rest of the volunteer team. (Only for fully vaccinated persons!)

If you are interested in working with us, please send your application to info@ihaverights.eu. Tell us about yourself in your CV & cover letter. Interviews will be conducted on a running basis.